



Peak Performance Group, Inc.



## CBAP® Online Exam Preparation Course

*This unique e-training course is designed to improve your chances of passing the Certified Business Analysis Professional™ (CBAP®) certification exam on the first try. The demand for professionals with the CBAP® certification is growing within industries across the globe as organizations struggle to create disciplined approaches for eliciting and managing requirements. To earn the CBAP® credential offered by International Institute of Business Analysis (IIBA®), you must demonstrate the required business analysis experience and pass a 3.5-hour, 150-question exam, covering all knowledge areas of IIBA's A Guide to the Business Analysis Body of Knowledge® (BABOK® Guide).*

*You will find out exactly what you need to know and how to prepare yourself to fulfill the requirements for each BABOK® Guide knowledge area, including the business analysis techniques identified in each area. You will become familiar with the makeup and format of the exam itself by answering practice questions within each lesson. You will get a chance to explore the rationale behind each answer with your instructor, a certified CBAP®. In addition, after you've completed the lessons, you'll have the opportunity to take "real-life" practice exams to put your skills to the test.*

*As part of the course, you will be able to download ESI's BA Techniques Handbook, which is a stand-alone guide that describes in detail each of the business analysis techniques covered by the BABOK® Guide. The BA Techniques Handbook explains the purpose of each technique, how the technique can be used, and where it is referenced in the BABOK® Guide. The Handbook will not only help you study for the exam, but can also be used to help you identify and select the appropriate techniques when conducting a business analysis effort. In the course, you will also have access to numerous other study aids and memorization drills that will further enhance your familiarity with the BABOK® Guide.*

*This course can be applied toward the Master's Certificate in Business Analysis only. It cannot be applied toward any other certificate.*

**Course Length:** online course, 42 days of access provided

**101 Western Avenue • Gloucester, Massachusetts 01930 • (978) 281-5641**

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### **What you will learn:**

- Recognize the types of questions on the CBAP® exam
- Understand IIBA's perspective on how business analysis is conducted
- Discern which terms, concepts, tasks, techniques and best practices require attention when studying the knowledge areas outlined in the *BABOK® Guide*.
- Gain confidence in your understanding of the concepts and approach used in the CBAP® exam by taking practice exam questions
- Determine what approach to use when you do not know the answer to an exam question
- Design the study approach best suited for your preparation
- Discuss major themes and issues for each topic area on the exam
- Take advantage of online memorization drills to reinforce key concepts

### **Course Topics**

- **Studying for the Exam**
  - The nature of the exam
  - What to study
  - How to study for the exam
- **Underlying Competencies**
- **Techniques**
  - Finding techniques in the *BABOK® Guide*
  - The BA Techniques Handbook
- **Business Analysis Planning and Monitoring**
  - Plan business analysis approach
  - Conduct stakeholder analysis
  - Plan business analysis activities
  - Plan business analysis communication
  - Plan requirements management process
  - Manage business analysis performance
- **Elicitation**
  - Prepare and conduct elicitation activity
  - Document and confirm elicitation results
- **Requirements Management and Communication**
  - Manage solution scope and requirements
  - Manage requirements traceability
  - Maintain requirements for re-use
  - Prepare requirements package
  - Communicate requirements

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- **Enterprise Analysis**
  - Define business need
  - Assess capability gaps
  - Determine solution approach
  - Define solution scope and business case
- **Requirements Analysis**
  - Prioritize and organize requirements
  - Specify and model requirements
  - Define assumptions and constraints
  - Verify and validate requirements
- **Solution Assessment and Validation**
  - Assess proposed solution
  - Allocate requirements
  - Assess organizational readiness
  - Define transition requirements
  - Validate solution
  - Evaluate solution performance
- **Study Aids**
  - Drills and other study aids
- **Taking the CBAP® Exam**
  - Practical suggestions and test-taking strategies

***BABOK® Guide knowledge areas covered in this course:***

- Business Analysis Planning and Monitoring
- Elicitation
- Requirements Management and Communication
- Enterprise Analysis
- Requirements Analysis
- Solution Assessment and Validation
- Underlying Competencies

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