



Peak Performance Group, Inc.



PMP® Exam Prep

Improve your chances of passing the grueling PMP® certification exam on the first try with this well-proven and successful course.

You'll find out exactly what components of your project management background will be tested so you know where to focus your attention during the vital weeks of preparation. You'll become familiar with the makeup and format of the exam itself, thanks to ESI's exclusive PMP® Exam: Practice Test and Study Guide, featuring hundreds of multiple-choice questions and fully referenced answers. Plus, you'll get a chance to explore the rationale behind answers with your instructor, a certified PMP®.

You'll also receive an extensive collection of exam-preparation study materials, including PMI's A Guide to the Project Management Body of Knowledge (PMBOK® Guide) and ESI's popular and unique PMP® Exam Challenge!—600 questions on spiral-bound, fully tabbed flashcards.

Learn from our project management experts how to make the most of your limited study time.

Course Length: 2 days

101 Western Avenue • Gloucester, Massachusetts 01930 • (978) 281-5641

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Course Topics

- **Project Management Process Groups**

- Initiating processes
- Planning processes
- Controlling processes
- Executing processes
- Closing processes

- **Project Integration Management**

- Develop project charter
- Develop project management plan
- Direct and manage project execution
- Monitor and control project work
- Perform integrated change control
- Close project or phase
- Other project management concepts

- **Project Scope Management**

- Collect requirements
- Define scope
- Create WBS
- Verify scope
- Control scope

- **Project Time Management**

- Define activities
- Sequence activities
- Estimate activity resources
- Schedule development
- Control schedule

- **Project Cost Management**

- Estimate cost
- Determine budget
- Control costs

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Course topics continued:

- **Project Quality Management**
 - Plan quality
 - Perform quality assurance
 - Perform quality control
 - Other key quality topics
- **Project Human Resources Management**
 - Develop human resource plan
 - Acquire project team
 - Develop project team
 - Manage project team
- **Project Communications Management**
 - Identify stakeholders
 - Plan communications
 - Distribute information
 - Manage stakeholder expectations
 - Report performance
 - Other communications management issues
- **Project Risk Management**
 - Plan risk management
 - Identify risk
 - Perform qualitative analysis
 - Perform quantitative analysis
 - Plan risk responses
 - Monitor and control risk
- **Project Procurement Management**
 - Plan procurements
 - Conduct procurements
 - Administer procurements
 - Close procurements

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Course topics continued:

- **Professional Responsibility**
 - Ensuring individual integrity and professionalism
 - Contributing to the project management knowledge base
 - Enhancing individual competence
 - Balancing stakeholders' interests
 - Interacting in a professional and cooperative manner

- **Studying For and Taking the Exam**

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